

REAL ESTATE ASSISTANT

Country Boy Realty is hiring a Real Estate Assistant. Full training is provided with great opportunities to learn the Real Estate business.

Job/Personal Qualifications:

- General administrative support to Broker and Sales Agents
- Strong computer skills
- Friendly, energetic, great people skills, works well with others
- Excellent creative thinking and researching skills
- Enjoys challenging and varied work responsibilities
- Organized with attention to detail and able to multitask

Schedule is flexible. Saturday mornings are required.
Competitive Salary.

**Send resumé to mloser@nycap.rr.com or call
518-234-4371**