



B.I.D.

NORWICH BUSINESS
IMPROVEMENT DISTRICT

NOW HIRING!

Norwich Business Improvement – Executive Director

The Norwich Business Improvement District (BID) is seeking a dynamic and passionate individual who has a desire to impact the local community.

This position will require coordination with downtown business and property owners, and community representatives (retail, service organizations and government); implementation of a variety of promotions, programs and events; business improvement projects; and development and oversight of internal and external communications.

The qualified candidate should possess excellent oral and written communications skills, be self-motivated and eager to engage with the community. Experience in Microsoft Office products, Constant Contact, and managing social media platforms preferred. Prior experience in creating and executing project plans in a non-for-profit setting is also a plus but not required.

This is a part-time position (no benefits) and has the option to work remotely.

Please submit resume with salary requirements to:
bid@frontiernet.net or via mail to Norwich BID Search
Committee, PO Box 1127, Norwich, NY 13815