

# **Meal Site Manager Office for the Aging**

The Senior Council is seeking to fill a part-time Meal Site Manager position, which will be reporting to the Office for the Aging, 113 Park Place, Schoharie, NY. The Meal Site Manager oversees the meal site including meal services, record keeping, and sanitization of the facility. Under general supervision of the Nutrition Manager, the Meal Site Manager will perform the necessary functions to serve meals to clients in a timely, efficient, and professional manner in accordance with Office for the Aging and State Guidelines. Must follow all policies and procedures as related to the program.

**Applications are available at the  
Senior Council Office, c/o the Gathering Place  
50 Plus Community Center,  
127 Kenyon Road, Cobleskill, NY.  
If you would like an application mailed to  
you, please contact  
Kim Witkowski at 518-254-7040.**