



308 Main St.,
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Bill Adams: **732-841-4609**

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Office: **518-940-4663**

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Lisa Tenneson - Broker/Owner

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Four Star Realty Group is accepting employment applications for the following position:

Full-Time Office Secretary. Duties include answering phones and emails, greeting clients and various other office duties. No experience necessary. All applicants to fill out application and family data income form. All applications due by June 6, 2022.

This position has been made available by the provisions of a grant to Schoharie County from the New York State Office of Community Renewal CDBG. Low-to-moderate income persons as defined by HUD will be given first consideration in hiring.

**Information can be obtained at 308 Main Street
Middleburgh, NY 12122 or by calling 518-940-4663**