

**Schoharie County Child Development Council, Inc. hereby  
invites the submission of sealed bids for the following:**

Annual Audit of Agency's Financial Area in accordance with GAAP and  
Uniform Guidance Codes

**Scope of Work:**

1. Financial Statement Preparation as of Year End December 31st
2. Notes to Financial Statements
3. Office of Management and Budget Preparation as of Year End December 31st
4. Annual 990 Filing
5. Annual CHAR 500
6. 1099 Preparation (Minimum 5 to Maximum 10 Vendors Annually)

All bids should be in compliance with all guidelines and regulations pertaining to GAAP, Uniform Guidance Codes, as well as Head Start Performance Standards. Interested parties should contact Carlo J. Farina, Jr. to obtain further specifications if needed.

**Please submit sealed bids for the scope of work noted above.** The bids will be received at the Reception Desk or via US mail to the Administrative Offices of SCCDC, Inc. 114 Lark Street, Cobleskill, NY 12043. SCCDC, Inc. reserves the right to reject any and all proposals or waive any inconsistencies in the proposal process.

**Bids must be received no later than midnight August 31st to be considered. If you have any questions prior to the submission of a bid please contact Carlo J. Farina, Jr. at 518-234-7521 or e-mail [carlof@sccdny.org](mailto:carlof@sccdny.org).**