



## IS NOW HIRING FOR 5 POSITIONS

**<u>Light Assembler</u>** Wind fine wire to small transformer coils using semi-automatic machine. Prepare wire by stripping insulation and tinning conductors. Terminate wires by soldering and crimping. Hand assembly using Small Hand Tools, Heat Gun, Thermal Stripper and Hand Crimper.

**<u>Light Assembler with Emphasis on Soldering</u>** Prepare wire by stripping insulation and tinning conductors. Terminate wires and ribbon by soldering. Hand solder using a solder iron for both lead and lead-free solders. Printed Circuit Board assembly and soldering for thru-hole and surface mount components. IPC J-STD-001 certification is a plus.

<u>Heavy Assembler</u> Wind heavy wire to produce large transformer coils using lathe-type machine. Prepare wire by stripping insulation and tinning conductors. Terminate wires by soldering and crimping. Cut and punch metal strip stock using punch press machines. Assemble lamination stacks. Assemble transformers complete to blueprint using mechanical hand tools, heat gun, thermal stripper and hydraulic crimper.

**Quality Control Inspector** Perform mechanical inspections on parts using rulers, gages, calipers and micrometers. Perform electrical inspections using various pieces of test equipment. Electrical inspections include, but are not limited to Resistance, Capacitance, Inductance, Insulation and Dielectric. Complete all required data sheets, inspection forms, records and computer entries.

**Buyer** Responsible for the preparation and placement of purchase orders using qualified suppliers for all supplies and services. This position requires good communication skills, both verbal and written, for contacting vendors by telephone and e-mail. The individual must possess basic computer skills using MS Office (Word, Excel, Outlook) and basic skills associated with a purchasing environment. Experience and knowledge of MRP systems is a plus.

STARTING PAY - \$16 and up based on experience.

Please apply by emailing resume to HR@electroncoil.com or via postal to PO Box 71, Norwich, NY 13815 or fax to 607-334-9076

## ELECTRON COIL INC. 141 Barr Road, Norwich, NY 13815